



STATUS REPORT ON APPLICATION FOR FOSTER FAMILY HOME RELICENSURE

State Form 53187 (9-07) / CW 3418
DEPARTMENT OF CHILD SERVICES

Your foster family home license will expire on _____ (month, day, year). The items checked below are required documentation that we have not yet received and that reflect the status of your application for relicensure of your foster family home.

NOTE: If you have questions about this notice or need assistance, **please contact your licensing worker.**

THE FOLLOWING ACTIONS ARE REQUIRED BEFORE YOUR LICENSE CAN BE RENEWED.

Complete the following items and submit to your licensing worker:

APPLICATION

☐ SF 10100 / CW 0317, Application for Foster Family Home License

HOME STUDY

☐ On-site home visit

☐ SF 53186 / CW 3417, Foster Family Home Physical Environment Checklist

☐ Copies of current pet vaccinations, as necessary

☐ Approval of well water analysis, if applicable

☐ SF 47344 / CW 0015, Substitute Care Agreement

☐ SF 45145 / CW 0039, Medical Report for Primary Caregivers

☐ SF 45144 / CW 0038, Medical Report for Household Members

TRAINING

☐ Required annual training hours completed *

☐ CPR course certification

☐ First aid course certification

☐ Universal precautions course certification

CRIMINAL HISTORY BACKGROUND CHECKS

☐ SF 53259 / CW 3610, Application for Criminal History Background Check, completed

☐ A certified check or money order to cover the processing fee for non-county-licensed homes

☐ SF 46151 / CW 0025, Applicant's Statement of Attestation for the applicant and each employee

* NOTE: Ten (10) hours of in-service training are required for licensure as a regular foster family home. Twenty (20) hours of in-service training are required for relicensure of homes for children who have special needs or require therapeutic care.

REPORTS ATTACHED

ADDITIONAL COMMENTS & INFORMATION

If the items checked above are not completed by _____ (month, day, year),
we will initiate action to deny your application for relicensure and close your foster family home.

DISTRIBUTION: Hard copy: White - Foster parent(s); Canary - Local DCS office or LCPA
Electronic copy: Copy 1 - Foster parent(s); Copy 2 - Local DCS office or LCPA